

**MEFMI**Macroeconomic and Financial Management
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REGISTRATION FORM

Deadline for Registration: Monday 4 October 2021

COURSE: SOUND PRACTICES IN PROCUREMENT

Date: 11 – 15 October 2021**Venue:** Online

DELEGATE DETAILS

Surname: Forenames: Job Title/Position: Country: Gender: Organisation: Physical Address: Phone: Mobile: Email: Signature:

SPONSOR

Name: Signature: Organisation: Position: Address: Phone: Date: Mobile: Email: **THIS BOOKING IS INVALID WITHOUT A SIGNATURE****REGISTRATION FEES: USD500 (Five Hundred Dollars only)** per person. Local participants can pay in ZWL equivalent at the prevailing auction rate. Payments by Telegraphic or Direct Bank Transfer Only into the following banking account details:**Bank:** Stanbic Bank Zimbabwe
Account Number: 9140001438440 (Nostro Account)
Branch Name: Minerva**Account Name:** MEFMI Business Development Unit
Swift Code: SBICZWHX

TERMS & CONDITIONS

Payment Terms: Payment must be completed seven (7) days before the event. Admission to the event is dependent on proof of full payment.**Cancellations:** All cancellations or postponements must be confirmed in writing and e-mailed to Sharon.Wallett@mefmi.org. Cancellations five (5) to ten (10) business days prior to the event will attract a 25% cancellation fee. Cancellations received less than five (5) business days prior to the event will result in a 50% cancellation fee. No shows will attract a 100% cancellation fee. Delegates are however welcome to substitute attendance with an appropriately qualified colleague. Non-attendance without notification is treated as cancellation with no entitlement to any refund or credit.**GENERAL NOTES:** In the event of unforeseen circumstances, MEFMI reserves the right to change the speakers, the venue or the date. Delegates will be notified of changes or cancellations of events no later than five (5) business days prior to the event and all paid-up invoices will be fully refunded in a case of cancellation or credited to another event within six (6) months. MEFMI is absolved from and indemnified against any loss or damage as a result of any cancellation, postponement, substitution or alteration arising from any cause whatsoever.**Upon completion send to: 9 Earls Road, Alexandra Park, Harare, Zimbabwe or
Email: Sharon.Wallett@mefmi.org**