



MEFMI

YOUR TRUSTED CAPACITY BUILDING PARTNER

Contents

Finance for Supply Chain Professionals	04
Executive Leadership Development	06
Ethics, Governance and Risk Management	08
Communications for Central Banks and the Financial Services Sector	10
Combating Money Laundering	12
Cyber Security in the Financial Services Sector	14
Fundamentals of Credit Risk Management	16
Artificial Intelligence in Finance	18
Office Management and Administration	20
Advanced Risk-Based Auditing	22
Technical Report Writing & Presentation Skills	24







Finance for Supply Chain Professionals

Workshop Finance for Supply Chain Professionals

Date

24 - 28February 2025

Venue

Johannesburg, South Africa

Fee

USD1,000 Per Participant Language

English































MEMBER COUNTRIES



Target Group

Supply chain professionals (planners, buyers, logistics coordinators). Any professional seeking to understand the financial aspects of supply chain management.

Tuition fees cover tuition, training materials, lunch and refreshments only.



Understanding financial statements and key metrics allows supply chain professionals to effectively communicate with finance teams, collaborate on projects, and gain buy-in for their initiatives. Every decision in the supply chain has financial implications. By understanding costs, pricing strategies, and the impact of working capital, supply chain professionals can make data-driven decisions that optimise efficiency and profitability. Finance training equips professionals to analyse financial data and identify areas for cost reduction. This can involve optimising inventory levels, negotiating better payment terms with suppliers, and exploring cost-saving opportunities throughout the supply chain.

Course Objectives

- To equip participants with a foundational understanding of financial concepts critical for effective supply chain management; and
- To equip participants with skills to analyse financial data, assess the financial impact of their decisions, and collaborate effectively with finance teams.

Course Content

- Introduction to Financial Management in Supply Chain;
- Financial Statements and Analysis;
- Cost Concepts and Analysis;
- Capital Budgeting and Investment Analysis;
- Working Capital Management;
- Supply Chain Financing;
- Risk Management and Insurance;
- Performance Measurement and Metrics;
- Emerging Trends in Supply Chain Finance; and
- Case Studies.



Executive Leadership Development

Executive Leadership Development

Date 24 - 28 March 2025 Venue Port Louis, Mauritius

Fee **TBA** Language English

Background





































Effective leadership hinges on understanding oneself and others. Leaders should develop emotional intelligence, build self-confidence, and navigate complex situations with resilience. Leaders need to communicate visions, inspire teams, and influence stakeholders. Leaders do not succeed in isolation. It is important that leaders develop their coaching and mentoring skills to empower teams, foster collaboration, and cultivate a culture of high performance.

Course Objectives

- To equip senior leaders with the advanced skills and knowledge needed to navigate complex business challenges and drive organisational success in today's dynamic environment; and
- To provide participants with a deeper understanding of themselves, enhance their strategic thinking, and develop their ability to inspire and motivate high-performing teams.

Course Content

- Leading with Vision and Strategy;
- Self-Awareness and Emotional Intelligence;
- Effective Communication and Influence;
- Coaching and Developing High-Performing Teams;
- Strategic Decision Making and Problem-Solving;
- Business Acumen and Financial Literacy;
- Building and Maintaining Ethical Leadership;
- Leading with Influence and Negotiation;
- Leading Through Disruption and Change; and
- Executive Coaching and Action Planning.

Target Group

CEOs, COOs, CFOs, Senior managers on the cusp of executive leadership roles, and Leaders seeking to enhance their strategic vision and influence

NB





Ethics, Governance and Credit Risk Management

Ethics, Governance and Risk Management

Date

5 - 9 May 2025

Background

and the wider community.

Course Objectives

organisation.

Course Content

Venue

Mbabane, Eswatini

Fee

Understanding ethical principles helps one to navigate complex situations and make choices that align with one's values. By instituting good governance practices and proactively identifying and managing risks,

organizations can achieve their strategic objectives while avoiding costly fines, lawsuits, and reputational damage. Operating ethically and with good governance builds trust with investors, customers, employees,

• To explore tools and strategies for promoting ethical conduct and effective risk management within an

• To define and explain the core concepts of ethics, governance, and risk; management; To identify the importance of ethical behaviour in organisational decision-making;

• To understand the principles of good governance and their impact on organisational success; • To develop a framework for identifying, assessing, and mitigating organizational risks; and

USD1,000 Per Participant Language

English



























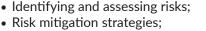




MEMBER COUNTRIES







 Different governance structures; • Effective board practices; Corporate social responsibility;

 Making ethical decisions; Reporting unethical behaviour;

- Developing a risk management plan;
- Compliance and regulatory requirements; and

 Understanding ethical principles and frameworks; • Identifying ethical dilemmas in the workplace;

• Understanding the role of governance in organisations;

Case studies.

Target Group

Professionals at all levels who want to gain a deeper understanding of ethics, governance, and risk management principles.

NB







Communications For Central Banks And Financial Services Sector

Communications for Central Banks and Financial Services Sector

In today's competitive landscape, strong communication skills are a distinguishing factor for professionals. Financial services involve complex products and concepts. Skilled communication allows professionals

to explain financial information clearly and concisely, ensuring clients understand their options and make informed decisions. Strong communication skills are essential for building strong client relationships. By actively listening, addressing concerns, and tailoring communication styles, professionals can create lasting and positive relationships. Learning effective communication strategies for online platforms, social media, and

video conferencing allows professionals to stay relevant and connect with clients. Communication plays a vital role in regulatory compliance. Understanding clear and concise communication protocols helps professionals

• To develop core communication competencies essential for success in the financial services sector. • To provide participants with skills to develop compelling narratives that distill complex financial concepts

To enable participants to navigate intricate communication challenges, including crisis management,

Date 12 - 16 May 2025

Background

Course Objectives

Course Content

Financial storytelling

Venue Zanzibar, Tanzania

Fee USD1,000 Per Participant Language **English**























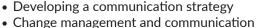












• Effective communication principles • Financial writing and reporting

Crisis and Reputation Management

• Financial literacy and inclusion

- Communicating ESG performance and progress
- Metrics and measurement for communication effectiveness

Leveraging Digital and Virtual Communications for finance

avoid misunderstandings and potential legal or financial risks.

into clear, concise language tailored to diverse stakeholder groups.

regulatory compliance, and reputation management in the financial sector.

Crafting compliant communications & Managing regulatory relationships

• Media relations and management

Target Group

Financial advisors, wealth managers, loan officers, client service representatives, account managers, financial analysts and researchers marketing and branding teams, financial journalists and media,





























Combating Money Laundering

organisations and countries.

Course Objectives

Course Content

the associated risks.

Combating Money Laundering

Money laundering and the financing of terrorism are issues of great concern, with profound economic

and social implications globally. The United Nations Office on Drugs and Crime estimates that about 2 - 5 percent of global GDP (or USD800 billion - USD2 trillion) is laundered annually. At a broad level, money laundering diverts resources from economically and socially productive uses, thus negatively impacting the national and international financial sector. It undermines the legitimacy and integrity of the private sector and financial markets, creates economic distortions and instability, reduces revenues that could be available for implementing development programmes and projects, and creates significant reputational risks for

Tackling the above-mentioned challenges requires a concerted approach by various stakeholders. There is need for regulators at both local and international level to promulgate relevant laws, guidelines, directives

and recommendations on anti-money laundering and financing terrorism. The financial sector players need to develop and implement programmes that mitigate the adverse effects of criminal economic activity and

• To impart knowledge to participants on the key aspects of Anti-Money Laundering (AML) and Counter-Terrorism Financing (CTF), enabling them to identify, report, and prevent money laundering and the financing of terrorism. This training will help participants protect themselves and their institutions against

Date 16 - 20 June 2025 Venue Cape Town, South Africa Fee USD1,000 Per Participant Language English

Background























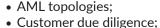












 Risk based approaches. Compliance strategies;

- Records management;
- Implementation of UNSCR regulations; and

International context of AML and CTF;

promote integrity and stability in financial markets.

Overview of money laundering and terrorist financing;

Roles and responsibilities of accountable institutions;

International and local Anti-Money Laundering legislation;

Case studies.

Target Group

Junior and middle level staff from banking, mobile financial services, wealth management institutions, middle and back-office personnel, front office personnel, compliance and risk officers, regulators, investigations and security management.communication skills for the financial services industry.

























Cyber Security in the Financial Services Sector

Cyber Security in the Financial Services Sector

Date 21 - 25July 2025

Background

cyber-security incidents.

Course Objectives

Course Content

Relevant legislation;

Venue Nairobi, Kenya

USD1,000 Per Participant Language **English**















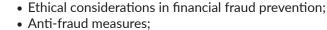












Investigating suspected fraudsters;

• Warning signs of cyber financial crime;

• Investigations into social media, malware, viruses, and ransomware; and

Detection and prevention of Money Laundering.

Target Group

Senior and middle level professionals in the following departments/units: internal audit, risk management, security, legal, regulatory compliance, operations and finance.

While the world is dealing with the effects of the COVID pandemic and companies are scaling up their ICT systems to the cloud to enable remote access, another global pandemic called the "cyber-security pandemic"

has been emerging. The shift by companies and organisations to new services and systems has allowed larger volumes of transactions to be executed remotely. The adoption of these new and relevant systems

has increased the threat surface and scope for cybercriminals. Several global companies have fallen victim to

The financial services sector is a fertile ground for cyber-criminals as it deals with, movement of funds, access

to money, personal information and investments making them potential conduits for cybercrime. In this regard, there is need for organisations to strengthen monitoring, configuration of security devices, adopt

• To raise participants' awareness on the motives and methods behind cyber financial crimes and equip them with tools for detection, conducting judicially valid and admissible investigations, reporting and

security strategies and systems, and improve human capacity to enhance resilience to cyber-crime.

prevention techniques, as well as managing necessary internal and external controls.

Current and emerging cyber financial crime threat landscape and fraud topologies;

• Impact of cyber financial crimes on firms and the financial services sector;

• Key security methods used to prevent cyber financial crime;

NB

Tuition fees cover tuition, training materials, lunch and refreshments only.

























14 // 25



Fundamentals of Credit Risk Management

Fundamentals of Credit Risk Management

Date

25 - 29 August 2025 Venue

Kampala, Uganda

Fee

USD1,000 Per Participant Language **English**



































MEMBER COUNTRIES

Target Group

Credit Officers, Investment Bankers, Management Consultants, Bond Credit Analysts, Fixed Income/Credit Traders, Fund Managers, Treasurers, Compliance Officers, Risk Managers, and Financial Decision Makers in Companies.

Tuition fees cover tuition, training materials, lunch and refreshments only.

Background

It is crucial for financial institutions, including commercial banks, investment banks, and microfinance institutions, to effectively manage their credit to reduce financial risks. These risks include the possibility of default or non-repayment by borrowers. As lenders, financial institutions play a vital role in providing loans to businesses, which inherently involves credit risk.

Course Objectives

- To equip participants with the requisite knowledge and skills to manage financial risks and minimise bad
- To equip participants with the knowledge and skills to understand and apply credit assessment policies and their control mechanisms.

Course Content

- Definition and importance of credit management;
- Objectives and key players in credit management;
- Effective credit and collection policies:
- Credit application and approval process;
- Credit Analysis and Risk Assessment;
- Negotiation & reconciliation techniques;
- Improve cash flows with effective credit control management;
- Identify insolvency signs and take appropriate action;
- Counter debtor delay tactics;
- Understanding the legal procedures in debt recovery; and
- Application of automation in CRM process.



Artificial Intelligence in Finance

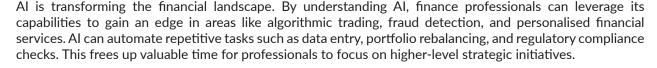
Artificial Intelligence in Finance

Date 22 - 26 September 2025 Venue Livingstone, Zambia

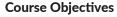
Fee USD1,000 Per Participant Language English

Background

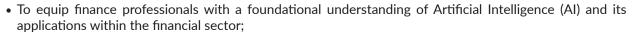














• To provide insights into key AI techniques and explore how AI is transforming financial processes; and



• To impart knowledge to participants how to leverage AI to enhance decision-making, optimise operations, and gain a competitive edge.











Machine Learning Fundamentals;



• Al Applications in Investment Management;



Al Applications in Insurance;



• AI in Risk Management and Regulatory Compliance;



• Natural Language Processing (NLP) for Finance;



• Al in Fintech and the Future of Finance; and Practical Considerations for Implementing AI in Finance.



Target Group



Financial analysts, Portfolio managers, Risk management professionals, Investment Bankers, Wealth advisors, Insurance professionals, and any other professional in the financial sector seeking to understand AI.



Tuition fees cover tuition, training materials, lunch and refreshments only.

NB





Office Management and Administration

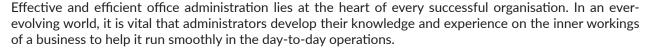
Office Management and Administration

Date 20 – 24 October 2025 **Venue**Johannesburg,
South Africa

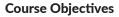
Fee USD1,000 Per Participant **Language** English

Background











• To empower participants with skills and knowledge on how to manage an office effectively and efficiently thereby contributing to their organizations as well as their own growth and success.



Course Content



- The role and responsibilities of an effective office administrator;
- Developing an Effective Office Management System;
- Becoming a 'Star Administrator' in the Office;
- Developing a Customer-Centric Mind-set;
- Office Technology and Software Applications;
- Event and Travel Management;
- Business Meetings;
- Time Management and Prioritisation;
- Telephonic Skills as an Office Administrator; and
- Emotional Intelligence.





Office Administrators, Office Managers, Office Assistants, Administrative Supervisors, Executive Secretaries and Personal Assistants.











Advanced Risk-Based Auditing

Advanced Risk-Based Auditing

Date 17 - 21 November 2025 Venue Gaborone, Botswana

Fee USD1,000 Per Participant Language English

Background

































It is important that auditors have the fundamental knowledge needed to become effective in performing riskbased internal audits. Risk-based audits provide valuable insights into the likelihood and severity of potential risks, allowing for better decision-making. Regular risk assessments help organisations to stay on top of evolving regulations and industry best practices. Risk-based audits demonstrate a commitment to proactive risk management, which can boost confidence among investors, creditors, and other stakeholders.

Course Objectives

- To equip participants with an understanding of the role of the internal auditor in risk-based auditing;
- To identify key risk and risk management concepts and principles, along with internal and external influences on risk; and
- Enable participants to recognise well-known risk frameworks, including COSO and ISO 31000, and explain the importance of risk appetite and risk tolerance.

Course Content

- Advanced Risk Management Techniques;
- Data Analytics for Auditing;
- Risk Assessment Frameworks;
- Audit Planning & Risk-Based Approach;
- Internal Controls & Risk Mitigation;
- Audit Procedures & Techniques;
- Reporting & Communication;
- Internal Audit & COSO Frameworks;
- Emerging Risks & Technologies; and
- Advanced Audit Techniques.

Target Group

Board members (especially risk and audit committee chairs and members), Chief Risk Officers, Heads of market, Credit, and Operational Risk, Head of Risk Management, Chief Compliance Officers, Chief Audit Officers, Chief Financial Officers, Actuaries, Treasurers, Auditors (External & Internal), Bank regulators and examiners, and Risk management consultants.

NB





Technical Report Writing & Presentation Skills

Technical Report Writing & Presentation Skills

Date 1 - 5

December 2025

Venue

Johannesburg, South Africa Fee USD1,000 Per Participant Language English

Background

It is imperative that staff in every organisation are able to craft presentations which demonstrate professionalism and help to reinforce an organisation's corporate image. Effective and good presentation skills help eliminate miscommunication, enhance impact of messages, keep audiences engaged and help the presenter communicate with confidence. The ability to communicate effectively will help accomplish the desired organisational goals.

Technical writing is an essential element for many industries and plays an important role in communicating complex information to a specific audience. Technical writers are responsible for creating documents that are accurate, informative, and easy to understand.

Course Objectives

• To develop participants' ability to prepare and deliver powerful, well-structured and captivating presentations that will ensure the effective impact of messages. Participants will also learn to convey complex information in a simple manner.

Course Content

- Foundations of Technical Writing;
- Research and Data Analysis;
- Technical Report Writing Techniques;
- Introduction to Presentation Skills;
- The Art of Presenting;
- Structuring and Planning Your Presentation;
- The Power of Body Language & Voice;
- Using Effective Questioning & Answer Techniques; and
- Effective Delivery Techniques.

Target Group

Economists, Researchers, and other technical professionals, Project managers, Analysts, Professionals seeking to improve their writing and presentation skills for career advancement, and anyone who needs to communicate technical information.

NB





CONTACT

Address

9 Earls Rd, Alexandra Park, P O Box A1419, Avondale, Harare, Zimbabwe Telephone

+263-242-745988/9/91-4

Online

Email: bdu@mefmi.org Website: www.mefmi.org